



SCHOOL BUS APPLICATION FORM – 2025

Student name	
Class/Year Group	
Home address	
Student's mobile	
Parent/Guardian name	
Parent/Guardian mobile	

**LANE COVE – HUNTERS HIL – GLADESVILLE – PUTNEY – CONCORD WEST – BREAKFAST POINT
–CONCORD**

Applications are for the whole College year. Please notify via email transport@ssc.nsw.edu.au two weeks prior to the end of the preceding term if you wish to cancel the bus seat for the following term. Students should be at the pickup number at least five minutes prior to the stated time of departure.

Service			
Type of journey	Stop Number	Location	Day (Mon, Tue, Wed, Thu, Fri)
Return journey			
One Way pick up			
One Way drop off			

Note: please refer to bus timetable for stop number, location and time

COST (inc. GST):

	Per term	Per annum	Casual daily
Return Service	\$503.00	\$2,012	\$12.00
One Way Service	\$298.00	\$1,192	\$6.00

You will be invoiced as follows:

Term 1 – Week 1 of Term 1

Term 2-4 – Last week of each preceding term

Payments are due within 7 days of invoice to secure booking

Conditions of Travel

1. The bus service operates on Santa Sabina school days only. Notification will be given whenever possible of any changes to the timetable. Please note that students should be at the pick-up point at least five (5) minutes prior to the stated time of departure.
2. Should the bus arrive at a designated stop ahead of schedule, the bus will remain at the stop until the scheduled departure time.
3. Parents who plan to meet their child at their bus stop in the afternoon are requested to be punctual.
4. Fares quoted are for use of the bus on all school days throughout the term. The driver will hold a roll of those students booked on the bus.
5. Late arrival of bus – if the bus has not arrived at the scheduled stop by five (5) minutes after scheduled departure time please call **North Sydney Bus Charters on 9427 8533**.
6. Notification of Absence – if your child will not be travelling on the bus on a particular day, please call **North Sydney Bus Charters on 9427 8533** as soon as possible and notify transport@ssc.nsw.edu.au.
7. **Applications are for bus travel for the whole school year.** Payment for Term 1 is required two (2) weeks prior to the start of the school year. Payment for each subsequent term is levied on a termly basis in the final week of each preceding term. Payment can be made by credit card only.
8. **Cancellation of the service must be notified to transport@ssc.nsw.edu.au two (2) weeks prior to the end of preceding term. NO refunds will apply.**
9. Any report of misconduct on the bus may result in withdrawal of the allocated seat.

Bus Code of Conduct

The safety and comfort of all who use this bus service is our highest concern. The Bus Code of Conduct must be read and understood by Parents/Guardians and students.

Students travelling on the Santa Sabina College bus must:

1. follow the instructions of the driver and always extend courtesy to them
2. sit where instructed by the College or the driver
3. sit in one seat and wear their seatbelt correctly for the entire journey
4. speak quietly, only to a neighbour – shouting and calling out is not permitted
5. refrain from eating on the bus – a bottle of plain water, only, may be consumed
6. refrain from throwing anything around the bus or from the bus
7. treat others and their property with respect
8. refrain from causing any damage to the bus.

The College Code of Conduct applies to bus travel. Failure to comply with the Bus Code of Conduct may result in the student being banned from using the bus for a set period of time or, in some cases, indefinitely.

We have read and agree to abide by the Santa Sabina College Bus Conditions of Travel and Code of Conduct

Student name	
Year group	
Student signature	
Date	
Parent/Guardian name	
Parent/Guardian signature	
Date	

Please submit this form to: transport@ssc.nsw.edu.au